

भारतीय सूचना अधिकार संस्थान

RTI INSTITUTE OF INDIA

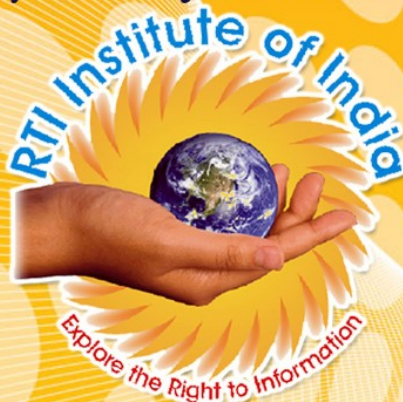


**DIPLOMA
POST GRADUATE DIPLOMA**

in

**RIGHT TO
INFORMATION**

*Know how to use the
Right to Information Act Effectively*



सूचना का
अधिकार
RIGHT TO
INFORMATION

The Institute

The RTI Institute of India is a National level Institution registered as a Public Charitable Trust engaged in studies, training, research and publications regarding rights as well as duties education relating to information collection and dissemination. The Right to Information (RTI) Act 2005 is an important tool for collecting information from the Central / State Government Ministries / Departments besides the public sector and autonomous bodies.

Viewing the need for preparing a competent cadre of experts having adequate knowledge of the rules and regulations regarding the RTI Act 2005, the RTI Institute of India has designed a one year Diploma course in Right to Information for those having 10+2 pass qualification and one year Post Graduate Diploma in Right to Information for those having a Bachelor's Degree to be conducted through correspondence for enabling the admitted students to study at home and without leaving the place of their work. All the study materials are despatched in Hindi / English medium within 15 days from the date of admission.

DETAILS OF THE COURSE IN RIGHT TO INFORMATION

COURSE DETAILS OF DIPLOMA / POST GRADUATE DIPLOMA IN RIGHT TO INFORMATION

Eligibility : 10+2 Pass in any discipline

Duration : One Year

Fee : Rs. 11850

Paper - 1

History of Right to Information - सूचना अधिकार का इतिहास

Paper - 2

Towards the Right to Information in India - भारत में सूचना का अधिकार

Paper - 3

Public Authority - सार्वजनिक प्राधिकारी

Paper - 4

RTI and Public Interest - आरटीआई और जनहित

Paper - 5

File Noting and RTI - पत्रावली टिप्पणियां और सूचना अधिकार

Paper - 6

Privacy and RTI - प्राइवैसी (स्वकीयता) और आरटीआई

Paper - 7

RTI Act : Structural and Functional Analysis - सूचना अधिकार अधिनियम : संरचनात्मक एवं कार्यात्मक विश्लेषण

Paper - 8

Indispensable Constituents to Understand Law - कानून को समझने के लिए आधारभूत घटक

Paper - 9

Settled Principle / Maxim / Decisions of Superior Courts - निर्धारित सिद्धांत / मैक्सिम / वरिष्ठ न्यायालयों के निर्णय

Paper - 10

RTI Amendment Act and State Rules - सूचना का अधिकार (संसोधित) अधिनियम एवं राज्य नियम, नियमावली

Paper - 11

Diploma / Post Graduate Diploma Thesis - डिप्लोमा / स्नातकोत्तर डिप्लोमा शोध ग्रन्थ

Study materials will be provided to the admitted candidates. After the admitted students go through the entire study materials, they will be asked to submit written assignments for all the five papers in around 35 pages each paper besides preparing a Project Report / Thesis based on a topic selected by them related to the Right to Information with special reference to the local problems and issues. The same will be submitted to the RTI Institute of India as a requirement for the award of Diploma in RTI.

DETAILS OF DIPLOMA IN RIGHT TO INFORMATION

Eligibility : Graduate in any discipline

Duration : One Year

Fee : Rs. 11850

Study materials will be provided to the admitted candidates. After the admitted students go through the entire study materials, they will be asked to submit written assignments for all the ten papers in around 35 pages each paper besides preparing a Project Report / Thesis based on a topic selected by them related to the Right to Information with special reference to the local problems and issues. The same will be submitted to the RTI Institute of India as a requirement for the award of Post Graduate Diploma in Right to Information.

The following is the step by step method for getting admitted in the different courses (Diploma / Post Graduate Diploma) in Right to Information:

The following is the step by step method for getting admitted in the different courses (Diploma / Post Graduate Diploma) in RTI :

1. Get the Prospectus and the Admission Form by contacting the Director, RTI Institute of India, D-406, Bhim Basti, Jaunapur, Mandi Road, New Delhi - 110047 or alternatively, download the same from the website : www.rtiinstitute.com
2. Fill up the Admission Form and send the same along with two photographs, copies of 10 / 10+2 / Graduation marks-sheet and certificate along with a Bank Draft for the exact amount mentioned above based on the choice of the course in the name of "RTI Institute of India" payable at New Delhi to the Director, RTI Institute of India, D-406, Bhim Basti, Jaunapur, Mandi Road, New Delhi - 110047 by Registered / Speed post only.
3. The Identity Card and the Study Materials in Hindi / English medium will be dispatched to the admitted students within 15 days by Registered Book Post.
4. Admitted students will be required to submit the following for being eligible for the award of Diploma / Post Graduate Diploma :

Those admitted in the Diploma / Post Graduate Diploma course will be required after going through the study materials, send the completed assignments and then submit a Diploma / Post Graduate Diploma Thesis, to the Institute, by selecting a topic relevant to the local conditions and RTI. The assignments and the thesis will be evaluated for the award of Diploma / Post Graduate Diploma in RTI.

Declaration of Results

The Project Report for the Diploma Course in RTI will carry 100 marks and the assignment paper for the ten theory papers will carry 1000 marks. For the PG Diploma the Project Report will carry 100 marks and the assignment papers for the ten theory papers for PG Diploma will carry 1000 marks. Those who secure 45% or above marks will be declared to have passed in Second Class.

Those securing 60% or above in First Class. Those securing 75% or above marks will be placed in First Class with Distinction / Honours Award of Diploma / Post Graduate Diploma The Diploma / Post Graduate Diploma in RTI issued in the names of successful candidates will be dispatched to them on their respective addresses by Speed Post within a month from the date of the declaration of results.

Award of Diploma / Post Graduate Diploma

The Diploma / Post Graduate Diploma in RTI issued in the names of successful candidates will be despatched to them on their respective addresses by Speed Post within a month from the date of the declaration of results.

Helpline

Mobile : 09810500389



भारतीय सूचना अधिकार संस्थान

RTI INSTITUTE OF INDIA



MESSAGE

MANISH KUMAR SHEKHAR, Chairman



The Right to Information Act 2005 (RTI) is an Act of the Parliament of India "to provide for setting out the practical regime of right to information for citizens."

The Act applies to all States and Union Territories of India. Under the provisions of the Act, any citizen may request information from a "public authority" (a body of Government or "instrumentality of State") which is required to reply expeditiously or within thirty days.

The Act also requires every public authority to computerize their records for wide dissemination and to pro-actively publish certain categories of information so that the citizens need minimum recourse to request for information formally. This law was passed by Parliament on 15 June 2005 and came fully into force on 12 October 2005. Information disclosure in India was hitherto restricted by the Official Secrets Act 1923 and various other special laws, which the new RTI Act now relaxes.

The Act empowers every citizen to:

- Ask any questions from the Government or seek any information.
- Take copies of any governmental documents.
- Inspect any governmental documents.
- Inspect any Governmental works.
- Take samples of materials of any Governmental work.

The formal recognition of a legal right to information in India occurred more than two decades before legislation was finally enacted, when the Supreme Court of India ruled in State of U.P. v. Raj Narain that the right to information is implicit in the right to freedom of speech and expression explicitly guaranteed in Article 19 of the Indian Constitution.

It is applicable to all constitutional authorities, including the executive, legislature and judiciary; any institution or body established or constituted by an act of Parliament or a state legislature. It is also defined in the Act that bodies or authorities established or constituted by order or notification of appropriate government including bodies "owned, controlled or substantially financed" by government, or non-Government organizations "substantially financed, directly or indirectly by funds" provided by the government are also covered in it.

The RTI Institute of India wishes to strengthen the cause of the Right to Information by launching one year "Diploma / Post Graduate Diploma in Right to Information". We are sure that this course will help the admitted students to acquire an expert knowledge of the methodologies of seeking required information from the Central / State Government as well as public sector / autonomous organisations under the respective governments.

RTI INSTITUTE OF INDIA

D-406, Bhim Basti, Jaunapur, Mandi Road, New Delhi – 110047, Tel : 9910623355, 9810500389

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